

## Leadership Day 2025 Frequently Asked Questions (FAQs)

We are excited to welcome you to Washington, DC for Leadership Day 2025, taking place at The Westin Washington, DC Downtown Hotel on April 28-29. This document of frequently asked questions has been developed to help members prepare for the event. This FAQ document will be updated as information becomes available or changes. An overview of the agenda for Leadership Day 2025 can be found [here](#).

### ***Who can participate in Leadership Day?***

Leadership Day is an ACP membership benefit and is open exclusively for all ACP members residing in the United States. However, anyone interested in attending should first reach out to their ACP chapter governor, before registering, as state chapters typically coordinate their delegations participating in Leadership Day. Registration for Leadership Day is facilitated through a user-friendly online system. There is a registration fee of \$99 per member for the event. Medical students, residents and fellows-in-training are exempt from the fee.

### ***How do I register for Leadership Day?***

ACP members can register for the event online via this [link](#), which is also accessible on the Leadership Day [homepage](#). Please note that space is limited, and the registration deadline is Monday, **April 10**. Anyone planning to attend Leadership Day must be registered and ACP National does not automatically register its officers or chapter governors for the event.

### ***What information do I need to make hotel reservations at The Westin Washington, DC Downtown Hotel?***

A room block is available for Leadership Day attendees at the [Westin Washington DC Downtown Hotel](#) (located at 999 9th Street NW – there are two Westin hotels in that area so please use the address to ensure that you are at the correct Westin) at the discounted rate of \$389 per night. Hotel reservations can be made online at: [American College of Physicians Leadership Day](#). Please ask for “American College of Physicians’ Leadership Day” event if you are phoning in your reservation. The deadline to make hotel reservations is Monday, **April 3**. If you are unable to acquire a room in our block, please contact Shuan Tomlinson at [stomlinson@acponline.org](mailto:stomlinson@acponline.org).

### ***Do I have to travel to Washington, D.C. to participate in the event or can I do so virtually from home?***

Leadership Day is an in-person event so participation requires making the trip to our nation’s capital. Day one takes place at The Westin Washington DC Downtown Hotel and will be dedicated to in-person briefings and training for congressional meetings for attendees. Day two will consist of congressional meetings with lawmakers and their staff, which ACP National will schedule for attendees and chapters. Congressional meetings are also anticipated to be in-person.

Full participation in the program on day one is required for anyone attending congressional meetings on day two. The training program is scheduled to begin at 10:00 a.m. on April 28, and Leadership Day participants should plan their travel to ensure they are available for congressional meetings until 5:00 p.m. on April 29.

### ***How will congressional meetings work?***

For logistical reasons, all congressional meetings will be scheduled for attendees and chapters by ACP National. Most attendees will have at least three congressional meetings: one with each of their two senators and one with the U.S. representative for their district. Attendees are organized into groups with other participants from their states and may also be included in meetings with other group members’ representatives.

### ***Should chapters limit the size of their delegations coming to Leadership Day?***

Chapters are encouraged to have constituents from as many of their states’ congressional districts as possible and can send as many members as they would like to Leadership Day. For example, it is more impactful to have

five attendees, each from different congressional districts, than to have ten people all from the same single congressional district. If you're not sure the congressional district associated with a given address, you can look up the district on [Congress.gov](https://www.congress.gov).

It is also important to note that there is a cap on registration based on hotel ballroom capacity, so chapters are advised to register their delegations early for the event. ACP members interested in attending Leadership Day should first reach out to their ACP chapter governor, before registering, as state chapters typically coordinate their delegations .

***When will I receive my Capitol Hill meetings schedule?***

One week before the event, every participant will receive an email from our scheduler, Soapbox Consulting, with information on accessing your draft schedule online via their Mobile Tool. (Good news: The Soapbox Mobile Tool is NOT an APP and does not require any additional downloads or installation.) If you have any questions or comments about your Capitol Hill schedule, you will be encouraged to contact Soapbox directly after receiving your schedule. Preliminary issues briefs and other information will also be available on the Soapbox Mobile Tool.

As part of the Leadership Day program in Washington, DC, advocates will receive a Final Printed Schedule and Map of Capitol Hill from Soapbox. There will also be a staffed Help Desk throughout the event for any last-minute questions or changes.

***Can I earn CME credit if I participate in Leadership Day?***

Yes, ACP typically offers approximately six CME credits for participation in the event. Those who register for and attend Leadership Day can apply online for CME credits and the link to do so will be provided following the event.

***What are the security protocols and procedures in place on Capitol Hill?***

Anyone entering a congressional office building must pass through a security check point with a metal detector and x-ray machine, with rules similar to security screening at airports and other federal buildings. While shoes do not need to be removed, people are encouraged to travel lightly to facilitate a smooth process. Once through security screening at the entrance of the House and Senate office buildings, visitors may proceed to their destination.

***Where can I find Leadership Day materials?***

All Leadership Day materials, including leave-behind documents on our policy priorities, will be available in an electronic format and available within an online event hub that is very user-friendly and easy to navigate. The hub will be available soon. Paper copies of the leave-behind documents for each congressional meeting will also be provided during Leadership Day.

***How are Leadership Day policy priorities determined?***

Leadership Day advocacy issues are selected based on a variety of factors, including: 1) the legislative environment for the current calendar year and an assessment of which policy issues might be ripe for congressional action, 2) the extent to which ACP has sufficient policy to inform and justify a given advocacy position, 3) what advocacy priorities had been accomplished the prior year or need further attention in the current year, 4) whether or not ACP has the expertise or ability to effectively influence policy reform on a given issue, and 5) the degree to which a given issue may have bipartisan support within Congress.

ACP strives to select advocacy issues for Leadership Day that are actionable by Congress, represent the consensus views of its membership, have bipartisan appeal, and can advance meaningful policy solutions for the benefit of internal medicine physicians and their patients.

***What if a member participating in Leadership Day personally disagrees with one or more of the ACP's policies selected for advocacy during the event?***

With a diverse membership of more than 161,000 internal medicine physician specialists and medical student members, we understand that not every member will agree with every aspect of ACP policy. Yet our policy development process ensures that the diversity of membership views is actively considered.

We strive to select issues for Leadership Day that can enjoy the broadest possible support from our members participating in the event, and from members of Congress of both political parties, but recognize that there may be times when an issue is selected that an ACP member-participant disagrees with. In such situations, we do not expect that a participant will advocate for a position that they can't support, but we ask that they not advocate against ACP policy in their conversations with lawmakers and staff, since this would hurt ACP's influence by signaling lack of unity among our membership. In such cases, we recommend that other members from their state speak in support of ACP's legislative "asks."

Independent of participation in Leadership Day, members who disagree with ACP policy on a given issue can seek to have it changed through resolutions from their chapter to the [Board of Governors](#). Leadership Day itself is not a policy-making body or event and has no ability to change ACP policies.

***What happens if an issue ACP has selected for Leadership Day is one that may not be well-received by some members of Congress because they disagree with ACP's recommendations? Should it still be brought up in meetings with them?***

Congress, regrettably, is inherently partisan, with Republican and Democratic lawmakers alike often holding opposing views and having a limited willingness to compromise and find common ground. Yet ACP has found that despite such disagreements, we have been successful in advancing our agenda with bipartisan support on issues ranging from improving access to telehealth services, to addressing health care disparities, to funding primary care workforce programs. We always seek to develop a non-partisan agenda for Leadership Day that will enjoy support across the political aisle.

Yet there will also be times when an issue is so important to ACP, its members, and patients, that we are obligated to advocate for it during Leadership Day, even though it may be more, or less, well-received by some members of Congress depending on their own partisan identity and ideological orientation. In these, and all, cases, we make our arguments based on ACP policy, evidence, and the experiences of our members, not politics or partisanship. Even if we don't persuade an individual lawmaker to support our policy on one issue, we anticipate that we will find common ground and secure their support on other Leadership Day issues. We understand if attendees see a benefit in starting with the Leadership Day issues that their own legislators may be more amenable to; ACP staff will provide tips the day before the visits on how to handle such situations when they come up.

**For any Leadership Day questions not addressed in these FAQs, [please contact ACP](#).**